Webpass IP Reader

WEB Configuration Manual

WEBPASS version：0.09.00, Aug 24 2009(HW1.0)

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Revision History

1. Newly added Event Handle : “Alarm” and “IP Camera”
2. Newly added E-mail Alarm “『Mail from』”、”『SMTP Server verification』”、”『Mail』”、『Mail carbon copy』description
3. Newly added IP Camera : “『PORT』” and “『TYPE』”

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— WEB Configuration —

WEB Log-On

WEBPASS with HTTP built-in server is able to communicate with Web browser for administration and configurations.

Preparation

Before starting WEBPASS configuration, make sure：

- Same LAN segment has been physically configured between WEBPASS and Computer.
- Power is ON
- Default IP: 192.168.0.66. To avoid IP confliction your site, please properly set WEBPASS with the same LAN segment IP or turn off other devices until WEBPASS has been successfully configured.

Use IE Web Browser

1. Start Web Browser
2. Complete IP on URL, eg. Default IP: 192.168.0.66, the http://192.168.0.66

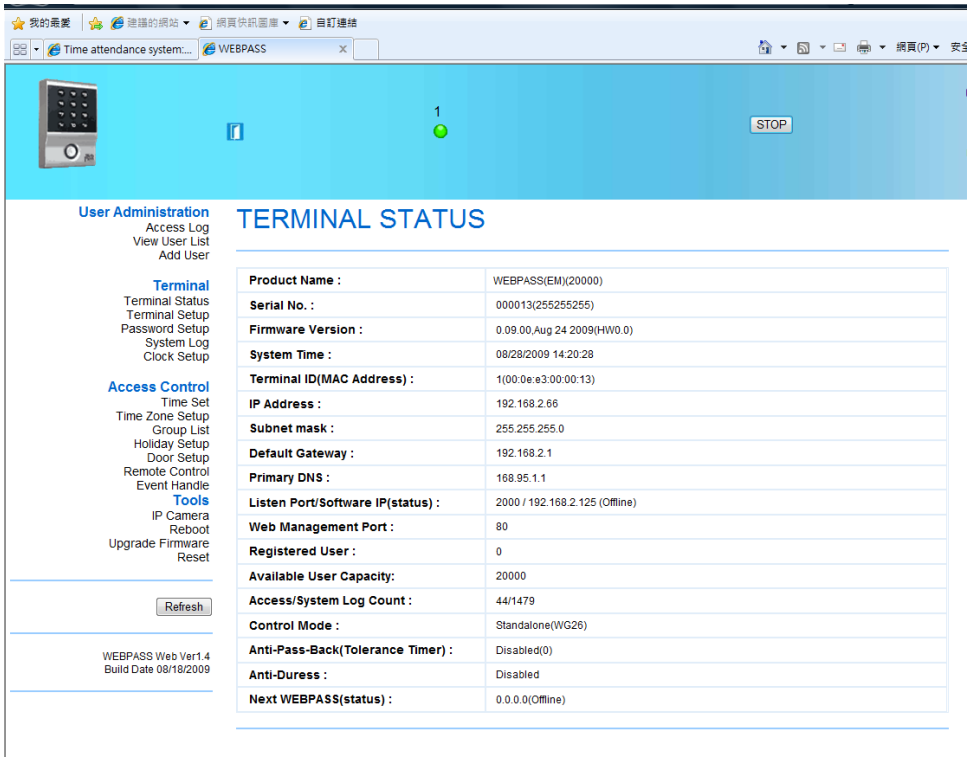
Communication failure:

No response for WEBPASS, check：

- WEBPASS Installation is correct/ LAN communication is normal/ Power is on or use ping command to test the communication with IP.
  - MS-DOS Command program:
  - Command line, for example: C:\user\tank>ping 192.168.0.66
    If there is no response or time out, then this could be IP confliction or wrongly IP is given to PC and WEBPASS.（Check next）
- If a PC is using Public IP, then IP for this computer should be changed as between: 192.168.0.1~192.168.0.65 or 192.168.0.67~192.168.0.254 to create a physically communication with WEBPASS. Besides, Subnet Mask should be setting as 255.255.255.0。
- Make sure your computer IP is in the same segment with WEBPASS

➢Main Configuration screen

Main configuration screen will be pop-up after finished the installation between PC and WEBPASS IP Reader：



【Main Screen】— Article 1

Descriptions for main screen：

- Use left side selection bar for function configuration thru web browser:

User Administration	
Access Log	Switch to Access Log screen
View User List	Switch to User List screen: can be modify, delete, active or inactive users
Add New User	Switch to Add New User screen
Terminal	
Terminal Information	Switch to Terminal information screen(main screen)
Terminal Configuration	Switch to Terminal configuration screen
Password Setup	Switch to WEB Log-on and Password setup screen
System Log	Switch to System log screen
Clock Setup	Switch to system time Clock setup screen
Access Control	
Time Set	Switch to Time Set configuration screen

Time Zone	Switch to Time Zone configuration screen
Group List	Switch to Group List configuration screen
Holiday Setup	Switch to Holiday configuration screen
Door Setup	Switch to Door Setup configuration screen
Remote Control	Switch to Door Status and Security Bypass configuration screen
Even Handel	Switch to Event Handel configuration screen
Tools	
IP Camera	Switch to IP Camera configuration screen
Reboot	Switch to system Reboot screen
Upgrade Firmware	Switch to Firmware upgrade screen
Reset	Switch to Reset and Factory Default screen
Button	
Refresh	To Refresh WEB status

Door status monitoring panel

Real time monitoring status will show on the main screen panel：

Door status descriptions:

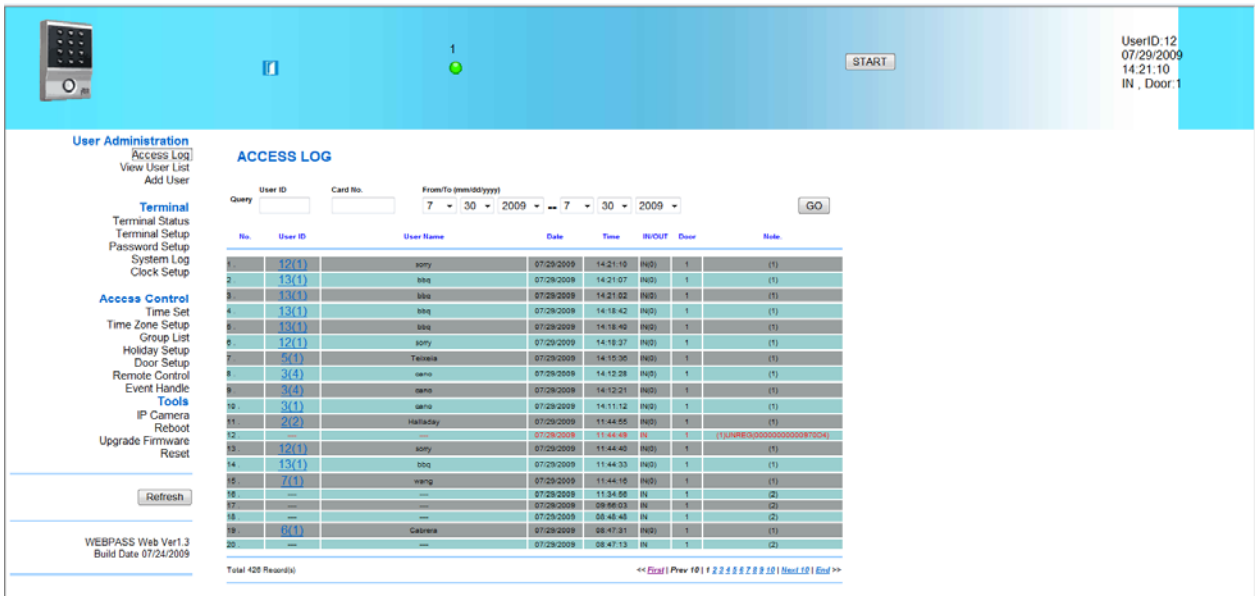
Step by Step

1. Click START key to refresh door status panel continually
2. Indicators for Door Status :
   Green : Door Close
   Yellow: Door Open
   Gray: No response
   Red: Exceptions
3. Monitoring status will be showing on this panel upon any access movements to a door:
   User ID、Date、Time、Door Nr.
4. Click STOP key to stop the Refresh schedule. You may process modify, delete, save when Refresh has stopped

➢ User Administration

Access Log

Click Access Log to get into the screen :



【Access Log】— Article 2

Access Log screen descriptions:

Query	
USER ID	Query by USER ID
CARD No.	Query by CARD No.
From/To (MM/DD/YY)	Query by pull down menu for DATE selection
Start(Button)	Start to query

Operation：

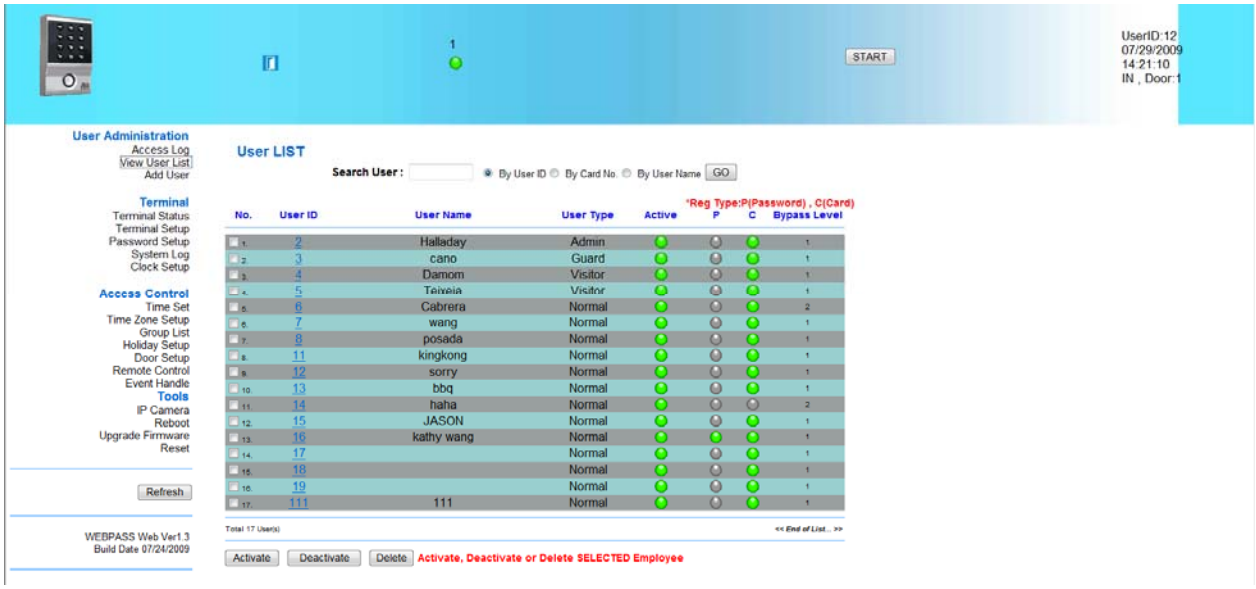
1. Using Pull down menu to determine your query conditions.
2. Press SATART to start query

Access log list description	
No.	Sequence numbers on the list
USER ID	User ID for users. Click the USER ID would direct to a screen to Modify User List (Article 4). It would be failed only USER registration information has been removed. ※ User authorized level can be 1~10, can be shown followed the ID.
USER NAME	User Names for IN/OUT access records. User name could be blank if USER NAME hasn’ t been filled while registration.
DATE	Date for IN/OUT records

TIME	Time for IN/OUT records
IN/OUT	IN: Access by WEBPASS OUT: Access by Wiegand Reader ※ APB level will be shown followed the IN/OUT
DOOR No.	A door no. which is installed with a WEBPASS
NOTE	Special note for access logs: Events like APB、Fire Alarm……etc.
First Page	Direct to First page of Access Log IN/OUT information
Previous 10 Page	Move ahead to previous 10 page from current page
1 2 3…N	Direct to specific Access log IN/OUT record page
Next 10 page	Move to next 10 page from current page
Last Page	Direct to last page of the Access Log record

User List

View User List from main screen:



【User List】— Article 3

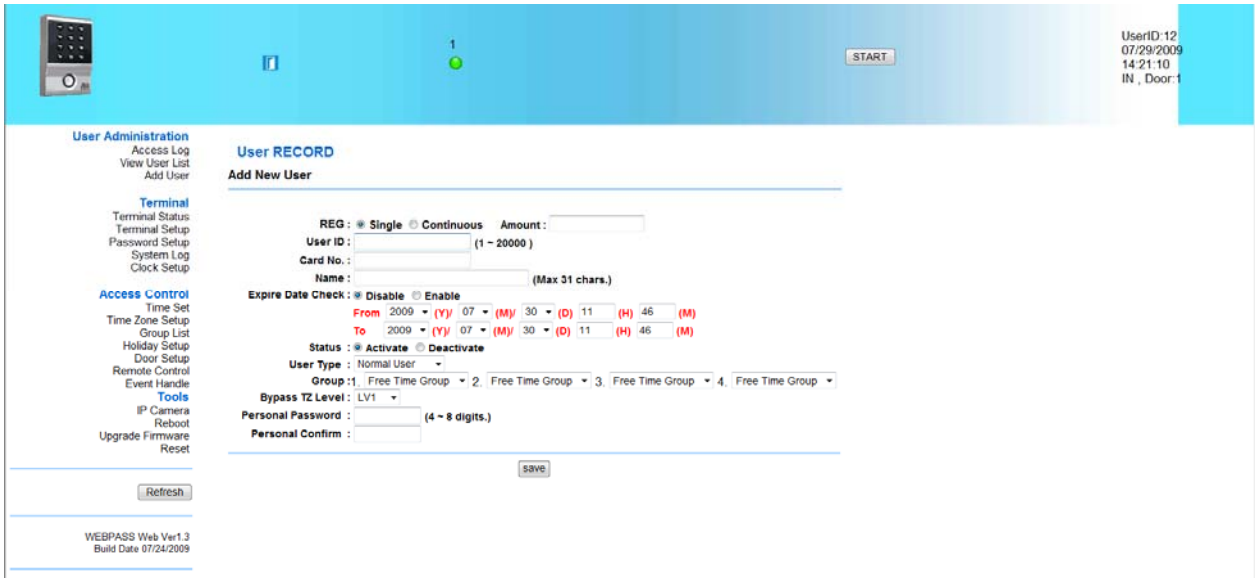
User List screen descriptions:

Search for User	
By User ID	Select for searching by USER ID
By Card ID	Select for searching by Card ID
By User Name	Select for searching by User Name
GO (button)	Start searching

Operation：

1. Fill User ID, Card ID or User Name for conditionally search.
2. Press “Go” button for starting search.

User Record	
No.	Sequence number for User list. Ticking the box before the sequence no. to Active/ Inactive / Delete users authorization. Selection can be multiple.
USER ID	Displaying User ID, click the ID could direct to User Modification page(Article 4)
USER NAME	Displaying User name
USER TYPE	There are 4 user types: User/Administrator/Visitor/Tour Guard
ACTIVE	Green light for user authorization is being active or not
P	Green light for Password has been registered for a user
C	Green light for CARD No. for a user has been registered.
Bypass Level	Displaying user bypass level : L1~L4
First Page	Direct to first page of user list
Previous 10 Page	Direct to previous 10 page from current page
1 2 3…N	Direct to specific page
Next 10 page	Direct to next 10pages from current page
End of List	Direct to last page
Buttons	
ACTIVE	Active user’ s authorization
DEACTIVE	Deactive user’ s authorization
DELETE	Delete user’ s registered information



【Modify User Record】— Article 4

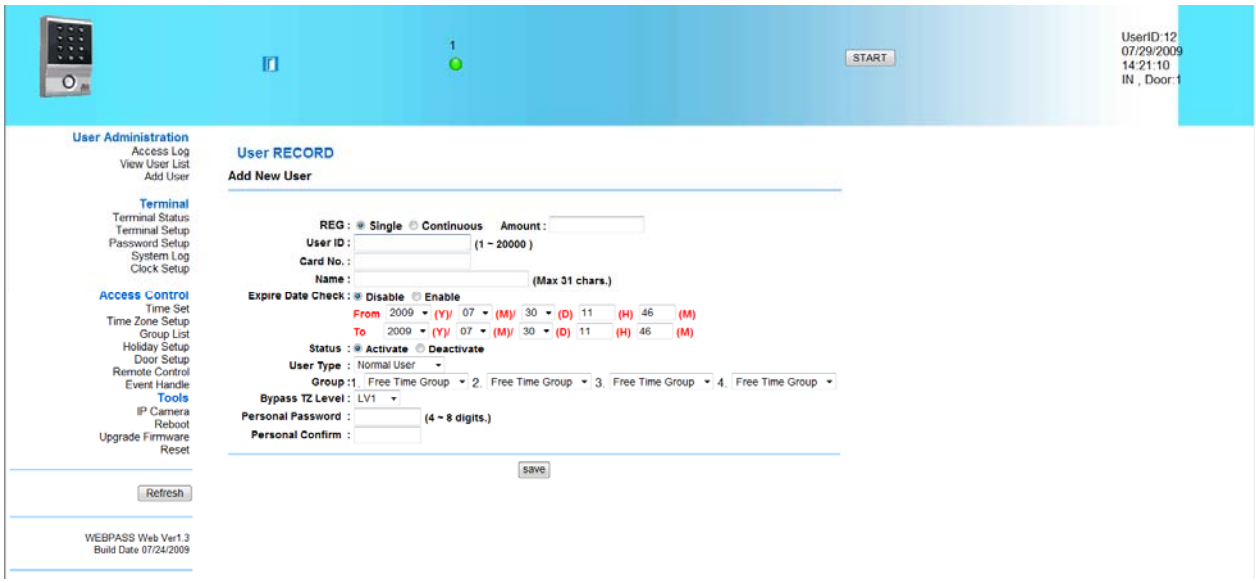
User Record modification screen descriptions：

USER RECORD	
USER ID	1~20000 digits allowed only

CARD No.	Can be manually typed in or use Card Decoder to enroll the card no.
USER NAME	15 characters at most
Expire Date Check	Enable or Disable a user by ticking the check box
From ~ To	Date information required if expire date check is enabled Pull down selection menu for: Year/Month/Date/Hour/Minute
Status	Activate or Deactivate user by ticking the check box
USER TYPE	Select a user type for user by pull down menu, there are 4 types : Normal User/Administrator/Visitor/Patrol Tour Administrator: No restraint for APB policy Visitor: Use Expire Date Check to define and restraint visitors Patrol Tour: Door will not be opened but access logs will be stored for this type of user after flash card
GROUP	Each one user can be designated to 4 different groups. Pull down selection menu would provide all existing group names for selection. Default Group is Free Time Group
Bypass TZ Level	User Bypass Time Zone level, there are L1~L4 levels. When a user Bypass TZ Level is higher than Door's Time Zone level then Door Time Zone Level will become invalid
Personal Password	4~8 digits is required
Personal Confirm	Reconfirm Personal Password
BUTTONS	
Previous	Modify previous user record
SAVE	Save the modified record
DELETE	Delete existing user record
Next	Modify next user record

Add New User

Add a new user profile.



【Add New User】 — Article 5

Add New User screen descriptions：

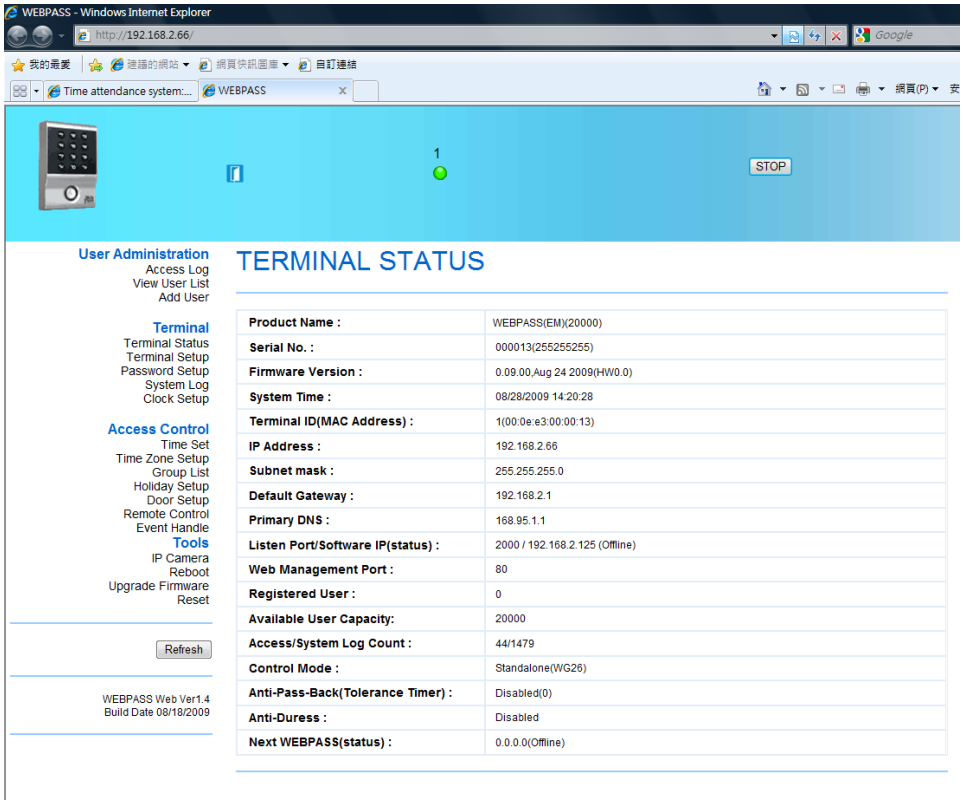
Add New User	
REG	Single: Can register one user in a time Continuous: Can register 1~20,000 users in a time by defining an actual user count to it. Support successively card no. ONLY.
USER ID	1~20,000 digits allowed only
CAR D No.	Can be manually typed in or use Card Decoder to enroll the card no.
USER NAME	15 characters at most
Expire Date Check	Enable or Disable a user by ticking the check box
From ~ To	Date information required if expire date check is enabled Pull down selection menu for: Year/Month/Date/Hour/Minute
Status	Activate or Deactivate user by ticking the check box
USER TYPE	Select a user type for user by pull down menu, there are 4 types : Normal User/Administrator/Visitor/Patrol Tour Administrator: No restraint for APB policy Visitor: Use Expire Date Check to define and restraint visitors Patrol Tour: Door will not be opened but access logs will be stored for this type of user after flash card
GROUP	Each one user can be designated to 4 different groups. Pull down selection menu would provide all existing group names for selection. Default Group is Free Time Group

Bypass TZ Level	User Bypass Time Zone level, there are L1~L4 levels. When a user Bypass TZ Level is higher than Door's Time Zone level then Door Time Zone Level will become invalid
Personal Password	4~8 digits is required
Personal Confirm	Reconfirm Personal Password
Button	
SAVE	SAVE the record

➢ Terminal

Terminal Status

Showing current Terminal system and network configuration status:



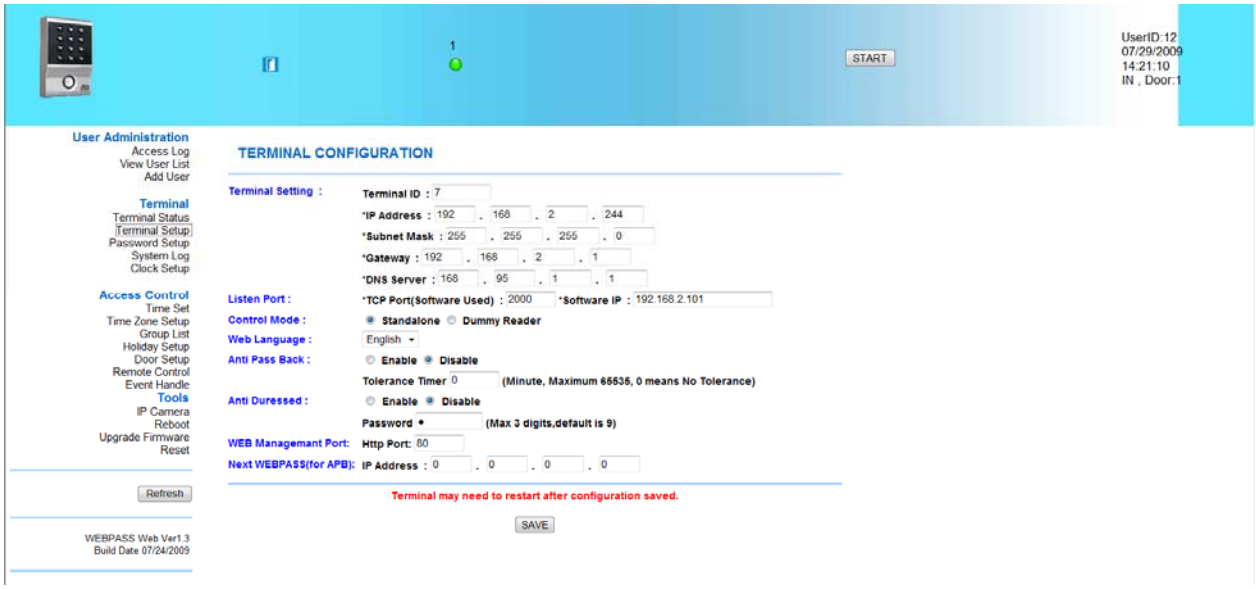
【Terminal Status】— Article 6

Terminal status screen description：

Terminal Status	
Product Name	WEBPASS model name
Serial No.	WEBPASS serial no.

Firmware version(Hardware version)	WEBPASS firmware and hardware version
System Time	WEBPASS system time
Terminal ID (MAC Address)	WEBPASS Terminal ID and MAC address
IP address	WEBPASS IP address
Subnet Mask	Subnet Mask
Default Gateway	Default Gateway IP
Primary DNS	Primary DNS IP
Listen Port/Software IP/(Status)	Software communication Port No. / Software IP/ (Status: Online or Offline)
WEB management Port	WEBPASS communication port no.
Registered User	Registered user count (0~20,000 only)
Available User Capacity	20,000 – Registered user count = Available user capacity
Access/System log count	Access and System logs total entries
Control Mode	Standalone or Reader mode
Anti-Pass-Back (Tolerance Time)	APB function status (enable or disable) and Tolerance time
Anti-Duress	Enable or Disable function
Next WEBPASS(status)	Next WEBPASS device IP address and (Status :offline or online)

Terminal Setup



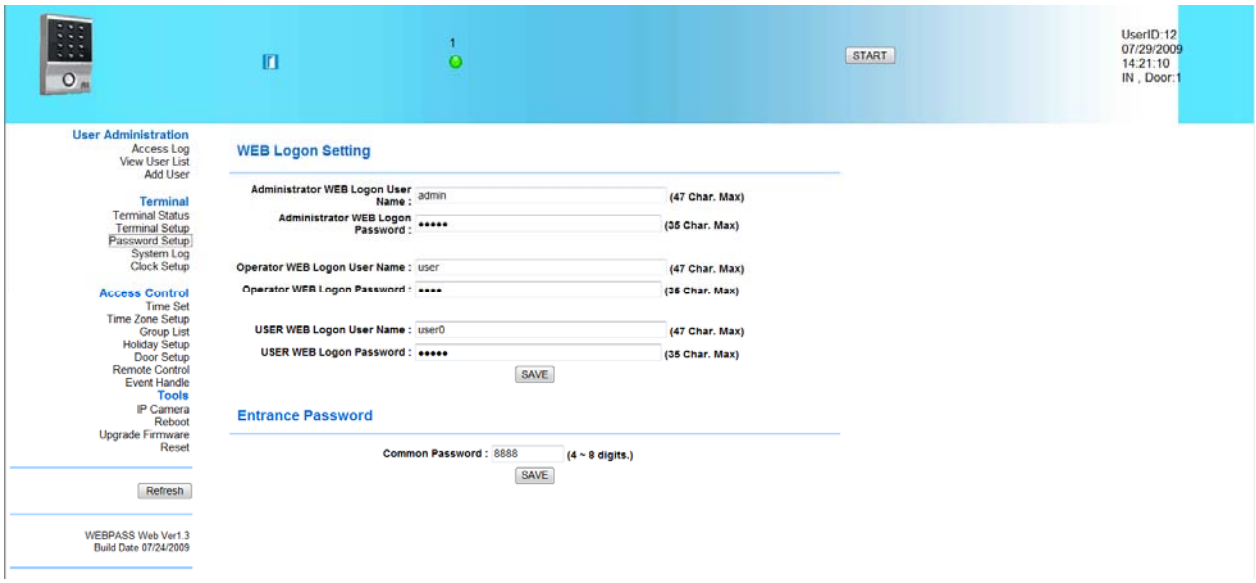
【Terminal Configuration】– Article 7

Terminal Setup screen descriptions:

Terminal Configurations	
Terminal ID	Default ID =1, max at 65535 (Terminal ID shouldn't be duplicated)

IP address	IP for WEBPASS
Subnet Mask	Subnet Mask
Default Gateway	Default Gateway IP
DNS Server IP	DNS Server IP address. Default ID is: 168.95.1.1
Listen Port	
TCP Port(Software used)	Port no. for Webpass and Software communication. Default is: 2000
Software IP	Software IP that communicates with WEBPASS. Default is: 0.0.0.0
Control mode	
Standalone	WEBPASS will be working as Standalone mode
Reader	WEBPASS will be working as Reader mode: Webpass should be connecting with SEMAC under Reader Mode
Web Language	
English	Select English language for Web management language
Chs	Select Chs language for Web management language (Chinese: GB)
Others	Select Others for Web management language (Chinese: BIG-5, Taiwan) and other languages supported
Anti Pass Back (APB)	
Enable	Enable APB function
Disable	Disable APB function
Tolerance Time	Recovery time for back to normal APB standby status after APB event has been triggered. Minimum scale is: Minute. Maximum is 65535. 0 = No Tolerance Time gave, required to remove APB alarm manually
Anti Duress	
Enable	Enable Anti Duress function
Disable	Disable Anti Duress function
Password	Password for Anti-Duress situation. Default = 9 or 3 digits allowed at most
WEB Management Port	
HTTP Port	WEB Port no. for Webpass. Default =80
Next WEBPASS for APB (anti pass back)	
IP address for APB	IP address for next WEBPASS IP Reader. This only supports multiple WEBPASS IP Readers have been connected. APB signal will be updated from one to other WEBPASS based on IP configured
Button	
Save	Save Terminal Information

Password Setup



【Web Logon Setting /Entrance Password】— Article 8

Web Logon and Entrance Password setup descriptions：

Web Logon Setting	
Administrator WEB Logon User Name	Administrator logon name for Web management. 47 characters at max. Default is: admin
Administrator WEB Logon Password	Administrator logon password. 35 digits at max. Default is: admin
Operator WEB Logon User Name	Operator logon name for Web management 47 characters at max. Default is: user
Operator WEB Logon Password	Operator logon password for Web management 35 digits at max. Default is: user
User WEB Logon User Name	User logon name for Web management 47 characters at max. Default is: user0
User WEB Logon Password	User logon password for Web management 35 digits at max. Default is: user0

For Administrator, Operator, User authorizations for access Web management site , has shown below Reference Table.

Button	
SAVE	SAVE the information
Entrance Password	
Common Password	Can be using only if Common Password has been configured on a Door open Time Zone. Default is:1234
Button	

SAVE	Save the information

Web Logon Authorization Reference table: ● for Permission granted

Web function	Administrator	Operator	User
Upgrade Firmware	●		
Password Setup	●		
Terminal Setup	●		
Door Setup	●		
Event Handle	●		
Reboot	●		
Clock Setup	●		
Reset	●		
Upgrade Firmware	●		
Password Setup	●		
Terminal Setup	●		
User Data	●	●	
Time Set	●	●	
Time Zone Setup	●	●	
Group List	●	●	
Holiday Setup	●	●	
Lift Setup	●	●	
Multi Badge Group	●	●	
Remote Control	●	●	
Access Log	●	●	●
View User List	●	●	●
Terminal Status	●	●	●
System Log	●	●	●
IP Camera	●	●	●

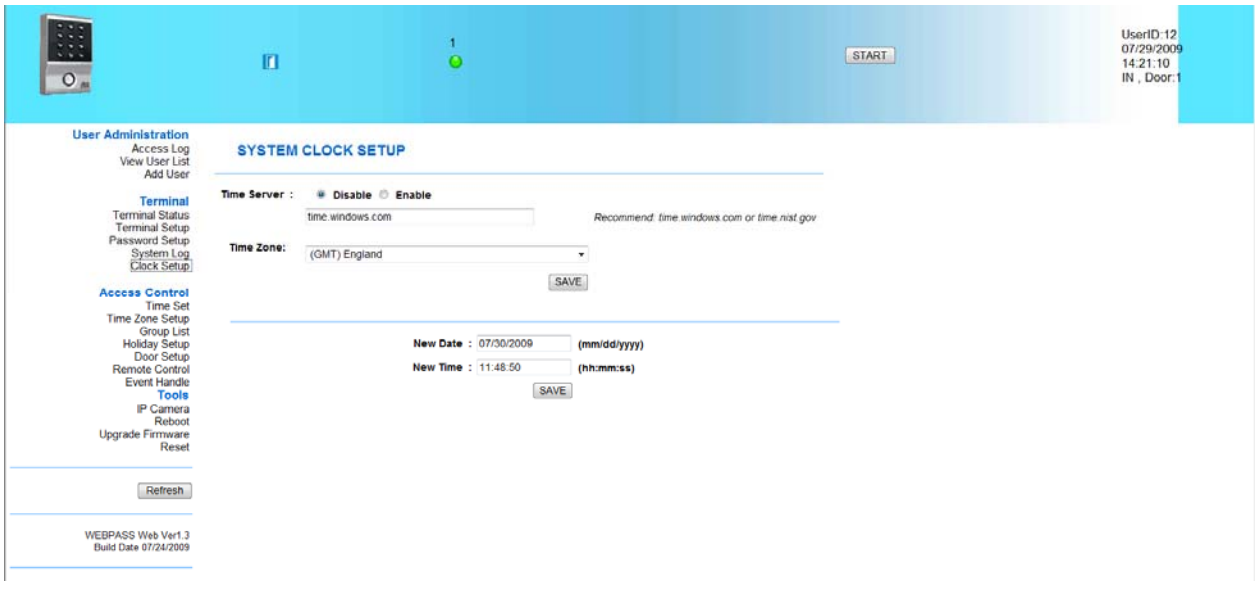
System Log

【System Log】— Article 9

System log screen descriptions：

System Log	
No.	Sequence no. for logs
Date	Log data
Time	Log time
Description	System log content
※ System log capacity is 1536 entries only, could be overview not providing data transfer.	

Clock Setup



【Clock Setup】— Article 10

System Clock Setup：

Time Server	
Disable	Network Time Server will be disconnected
Enable	Network Time Server will be connected. IP or URL for this Time Server is required to be filled and a properly Time Zone should be selected
Time Zone	Default is (GMT-England)
Save	Save the configuration
Date	Date information for current connection PC. Acceptable for manually input a Date for date adjustment. Date format is:MM/DD/YYYY
Time	Time for current connection PC. Acceptable for manually input a Time for time adjustment. Time format is: HH/MM/SS
SAVE	Save information to proceed to Date/Time adjustment for connected PC

➢ Access Control

Time Set

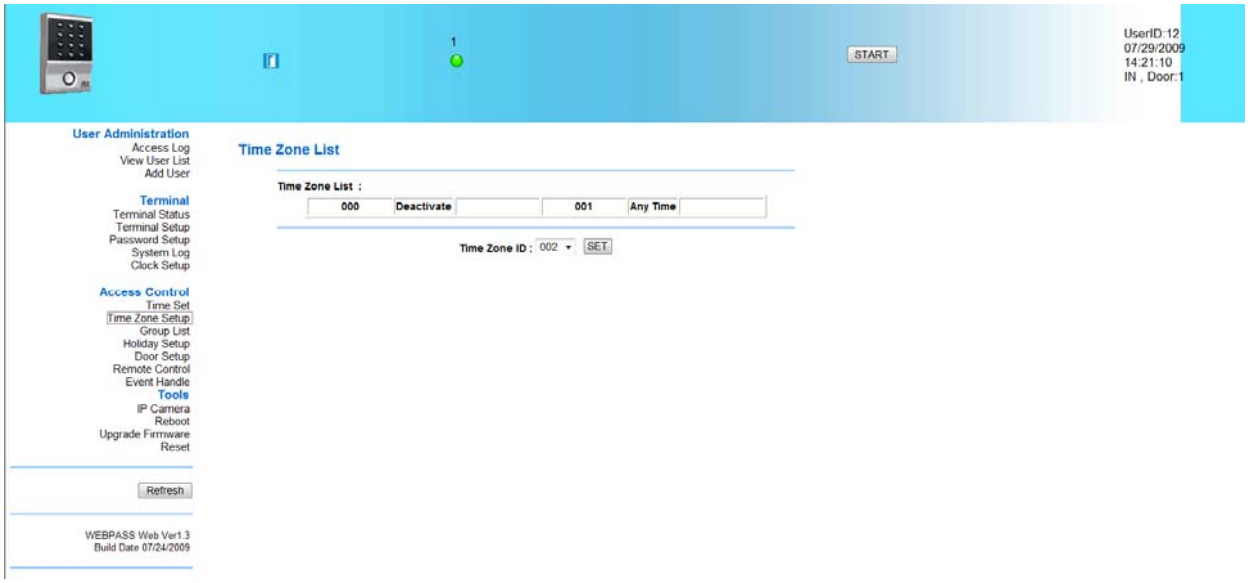
【TIME SET】— Article 11

Time Set screen descriptions：

Time Set list	
Time Set List	Displaying all configured Time Sets. System Default Time Sets are: 00:00~00:00 and 00:00~23:59

Time Set	Select Time Set by a pull-down menu. There will be 255 time sets can be of services. System built-in time sets is 000 and 001
From～To	Give a Time Set with a time period. For example: Set 8:00AM to 5:00PM for Time Set 002, we should give : From 08：00 To 17：00 … and so on
Button	
Delete	Remove a Time Set
Set	Set a new Time Set

Time Zone Set Up

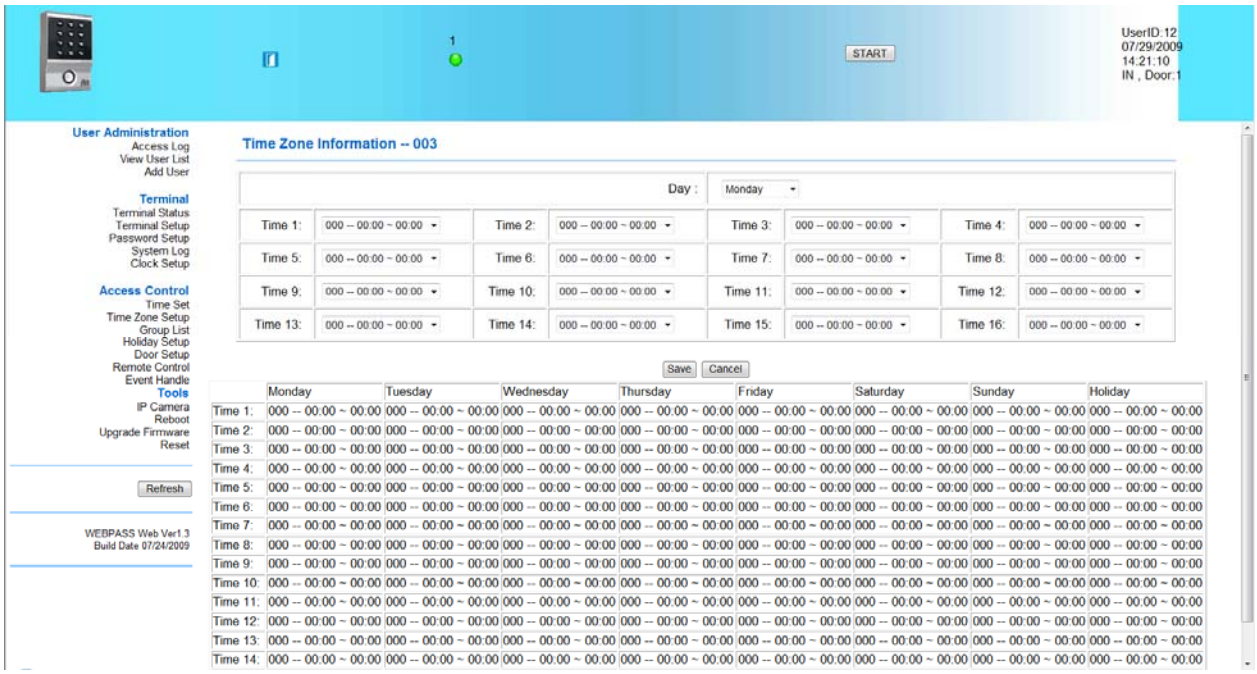


【TIME ZONE】— Article 12

Time Zone setup screen descriptions：

Time Zone	
Time Zone List	Displaying all existing Time Zones. Each Time Zone information can be checked by clicking by each one
Time Zone number	Select Time Zone by a pull-down menu. There will be 120 time zones can be of services. System built-in time sets is 000 and 001
Time Zone Name	Time Zone can be modification by clicking in each Time Zone
Buttons	
Delete	Delete a Time Zone
Time Zone information	Displaying the main Time Zone configuration screen

Below Time Zone information screen is showing the Weekday (including weekend) or Holiday that allowing users to be accessible for doors:

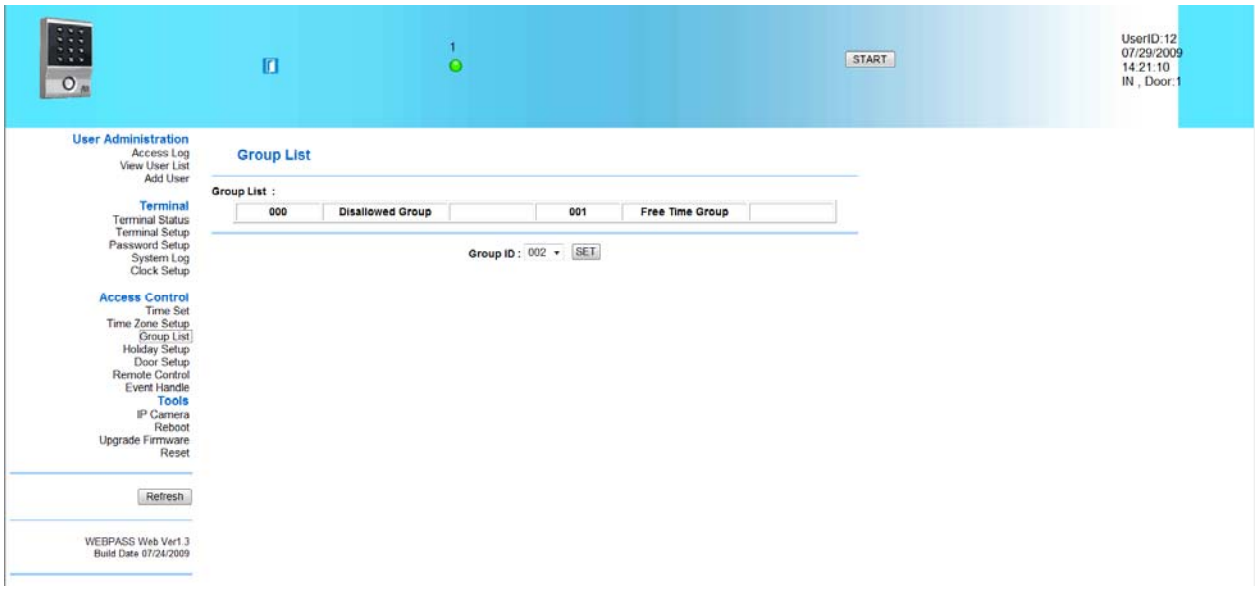


【Time Zone information】— Article 13

Time Zone Setup screen descriptions:

Time Zone Information	
Day (weekday)	Select and configure Monday to Sunday and Holiday then select proper Time zones to each day
Time 1~Time 16	There are 16 Time Sets can be selected to each weekday (Monday to Sunday and Holiday) but Time Set option should be pre-configure by Time Set page, or there are two default time sets can be option.
Buttons	
Save	Save Time Zone information
Cancel	Cancel or Modify Time Zone information
Select specific Time Zone from Time Zone List will direct to a Time Set information screen to display all pre-configured Time Zone and Time Set list	

Group List

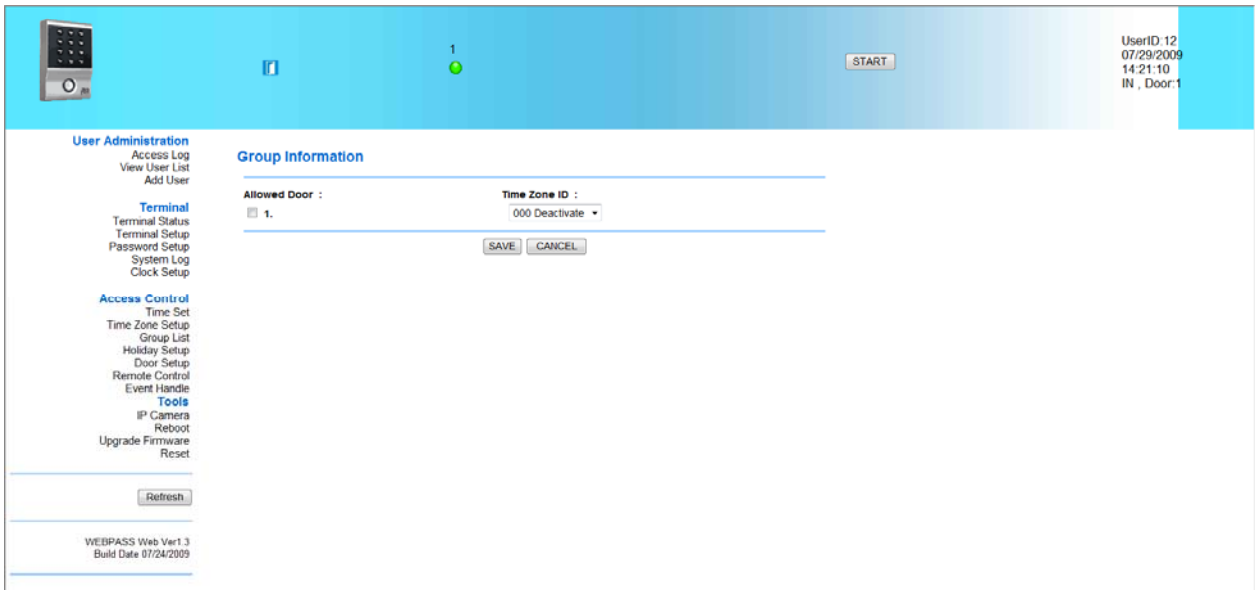


【Group List 】— Article 14

Group List screen descriptions：

Group List	
Group List	Display all pre-configured Groups. By clicking Group Name from the list will direct to Group List screen
Group ID	System Default group ID is: 000 and 001. Pull Down menu will list all Group ID for option. There are 255 groups can be option.
Buttons	
Delete	Delete a group
Set	Set to get into Group Configuration screen

To configure a door (allowed door) with a specific Time Zone that allowed to be access, below is an example：



【Group Information】－Article 15

Group List screen description:

Allowed Door	
Door Nr.	Tick a door nr. box to determine a group user can be access to a door within a specific Time Zone
Time Zone ID	Select Time Zone ID from the pull down Time Zone list
Buttons	
Save	Save Group information
Cancel	Cancel or Modify Group information

Holiday Setup

【Holiday Setup】－ Article 16

Holiday Setup screen descriptions:

Holiday Setup	
Month	Select a holiday Month from pull down selection menu
Date	Select a Date from pull down selection menu
Buttons	
Set	Add a new Holiday
Delete	Remove a holiday

Door Setup

【Door Setting】— Article 17

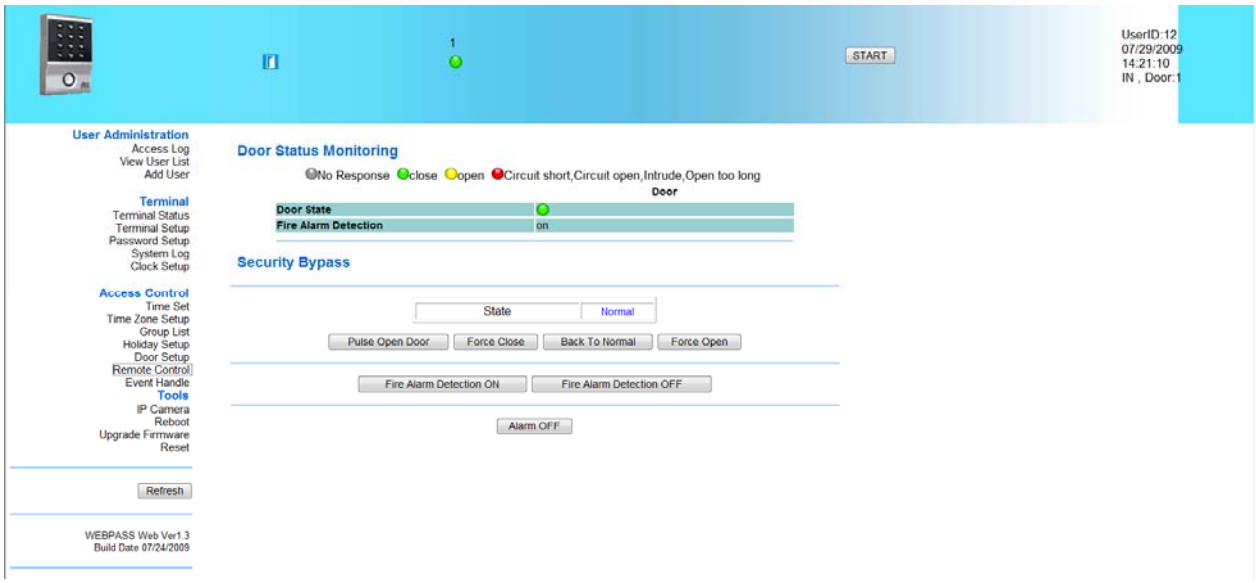
Door Setup screen descriptions:

Door Setting	
Card + Personal Password Time Zone (L4)	Setting a door open time zone level as Card+Personal Password (default: None). User should use both Card and Personal Password to access a door but no restraint for identifying card card Identification can be process by Card then Password or Password then Card. ※When user Bypass security level is L4 then this user can access a door by Card only without Password if door security time zone has been set as lower level L1~L3 or equal to L4. ※If a door setting is activated as Lock Release Time Zone then this door can be accessible directly without C+P limit

Common Password Time Zone (L3)	Door setting is Common Password (default is None), user should access a door with Common Password. ※ When user Bypass security level is L3~L4, user can use card to access a door. ※ I If a door setting is activated as Lock Release Time Zone then this door can be accessible directly without this limit
Card Only Time Zone (L2)	Door setting is Card only (default is None),user should access a door with Card ※When user Bypass Security Level is L2 ~ L4, user should access door with Card ※If a door setting is activated as Lock Release Time Zone then this door can be accessible directly without limit
Card or Common Password Time Zone (L1)	Door setting is Card or Common Password (default is Anytime), user should access door with Card or Common Password ※When user Bypass Security Level is L1 ~ L4, user may access a door by Card only If a door setting is activated as Lock Release Time Zone then this door can be accessible directly without C+P limit
Lock Release Time Zone	Door setting can be Lock Release Time Zone (default is None), users could access a door freely without any security check. If Primary Card is required to release a door at first then user could use any registered card to activate this Lock Release Time Zone level to a door.
Exit Button Time Zone	Door setting can be Exit Button , support OUT from a door only (default is Anytime)
APB Level : IN/OUT	APB level 0~255 for door IN/OUT
Lock Release Time	Door setting for lock release time. Default is 10sec
Door Open Delay Time	Door open delay time. Default is 10sec
Access Log	Ignore or Keep Access log. Default is “Keep record”

Remote Control

Remotely control Door Status Monitoring and Bypass Security Level:



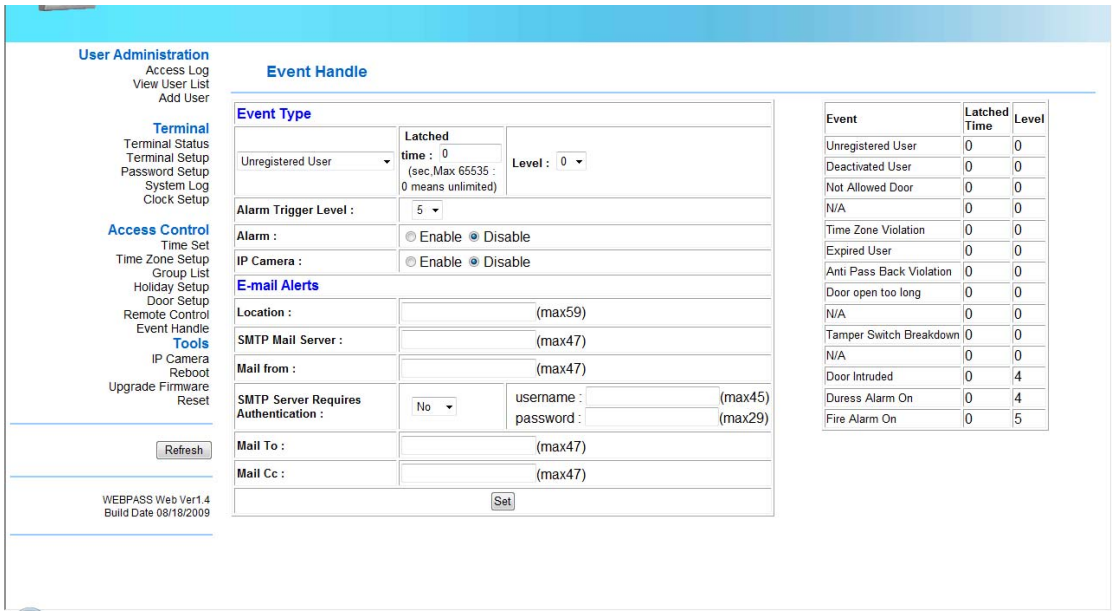
【Door Status Monitoring】－Article 18

Door Status /Security Pass screen descriptions：

Door Status Monitoring	
Door Status	Displaying doors real time status: LED off: No response Green : Door Close Yellow : Door open Red: Exception (eg. Circuit short、Circuit Open、Intruder、Door open too long …etc)
Fire Alarm Detection	Displaying Fire Alarm detection is ON or OFF
Security Bypass	
Status	Displaying door’ s bypass security status: Normal/Force Open/Force Close
Pulse Open Door	Click Pulse Open door to remotely open a door. Function only works under Bypass Security is Normal.
Force Close	Click Force Close to close a door remotely. Door status will be displaying “Force Close”, users cannot access the door by Card
Back to Normal	Door Bypass security will be back to normal after clicking Back To Normal
Force Open	Click Force Open to remotely Open a door. Door Status will be displaying “Force Open”, door lock will be released under this status until Back To Normal is set

Fire Alarm Detection ON	Function ON when Fire Alarm Detection is ON. Door status will be displaying ON.
Fire Alarm Detection OFF	Function OFF when Fire Alarm Detection is OFF. Door status will be displaying OFF.
Alarm OFF	Click Alarm OFF to put off all triggered alarms

Event Handle



【Event Handle】— Article 19

Event Handle screen descriptions：

Event Type	
Unregistered User	1. Selected an event type : Unregistered User by pull down menu. This case, when an unregistered user passed a door, an unregistered record will be recorded, and if a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status
Inactive User	1. Selected an event type as Inactive User: When Card has been inactivated for one user, there' ll be an Inactive User record to be recorded to Access log. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0

Not Allowed Door	1. Select an event type as Not Allowed Door: If a Group setting for an user is not matched, a Not Allowed Door record will be recorded to Access log list. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0
Time Zone Violation	1. Select an event type as Not Allowed Door: When Group Time Zone for user is not matched to Time Zone for Doors. A Time Zone Violation record will be recorded to Access Log. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0
Expired User	1. Select an event type as Not Allowed Door: If validation for a user has been expired, a Expired User record will be log to Access Log record. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0
APB Violation	1. Select an event type as APB Violation : If Door APB level has been granted, when user use card and APB level has a confliction to the door, APB Violation record will be log to access log list. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0
Door Open too long	1. Select an event type as Door Open too long : If door open time has exceeded to configured time after flashed card, a Door Open Too Long record will be recorded. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0

Tamper Switch open	1. Select an event type as Tamper Switch triggered : If terminal (webpass) has been enforced to be opened, a record for Tamper Switch open will be recorded. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 0
Door Intruded	1. Select an event type as Door Intruded: If door has been intruded by an exception method, will keep a Door Intruded record to log. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 4
Anti Duress alarm	1. Select an event type as Anti Duress: If user triggered Anti Duress alarm when passing door with this anti duress password → # before flashing card, Anti Duress will be triggered then keep a record to system. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered then sent an E-mail to all addresses which have been pre-configured this page. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 4
Fire Alarm	1. Select an event type as Not Allowed Door: If Fire Alarm detection has been triggered, a Fire Alarm record will be recorded to system. If a selected Event Type level is higher than Alarm Trigger Level, Relay will be triggered. 2. If **Latched Time=0 ,**then you have to go back to Door Setting monitoring page to click "Alarm Off" to put off the alarm trigger status. Default= 5
Latch Time	Latched time triggered should be 0~65535 seconds. If Latch Time=0 stands for no recovery time, should be back to Door Setting Monitoring page to manually put off the Latch time alarm.
Even Type Level	If a Event Type level is higher than Alarm Trigger level, will trigger alarm rely
Alarm Trigger Level	If a Event Type level is higher than Alarm Trigger level, will trigger alarm rely
E-mail alerts	
Equipment Name	Fill the name of object
SMTP Mail Server	SMTP mail server IP
Mail 1	Email address 1 for sending mail alert

Mail 2	Email address 1 for sending mail alert
SET(Button)	Save the configuration

➢ Tools

IP Camera

【IP Camera】— Article 20

IP Camera screen descriptions:

IP Camera	
IP Camera	IP address is required
Door	Displaying latest access person’ s photo
Set (button)	Save the record
Refresh (button)	Refresh IP Cam status

Reboot

Click REBOOT to get into the main screen：

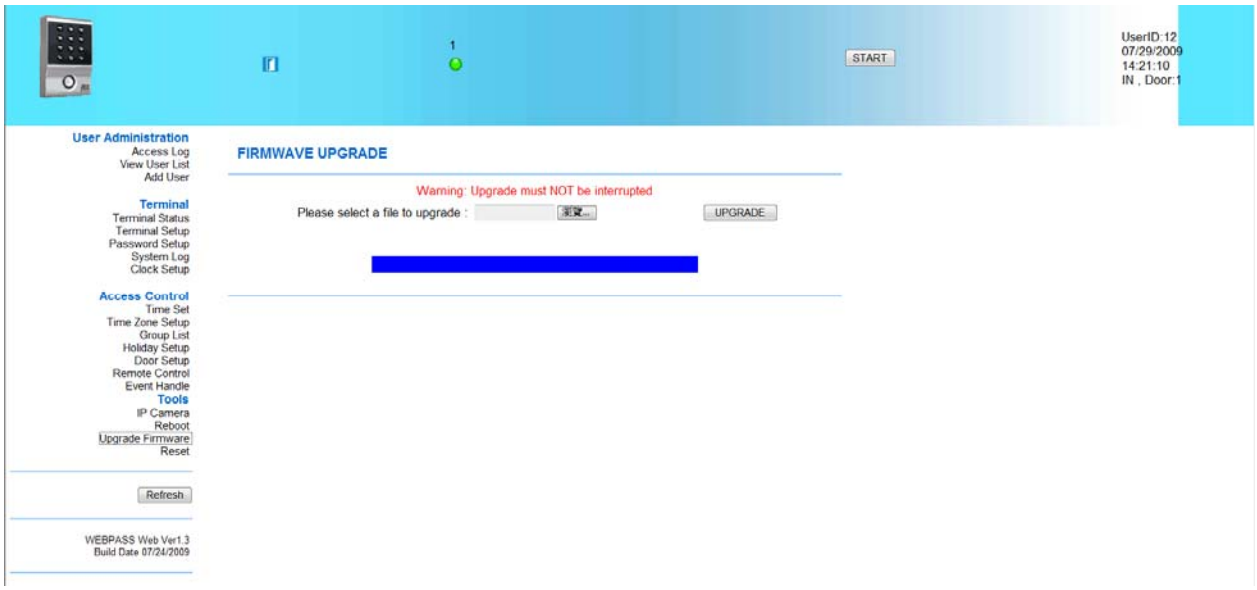
【Reboot System】— Article 21

Reboot screen descriptions:

Botton	
Reboot	Warm start the WEBPASS

Firmware Upgrade

Click Firmware Upgrade from left site selection menu：



【Firmware Upgrade】—Article 22

Firmware Upgrade screen descriptions:

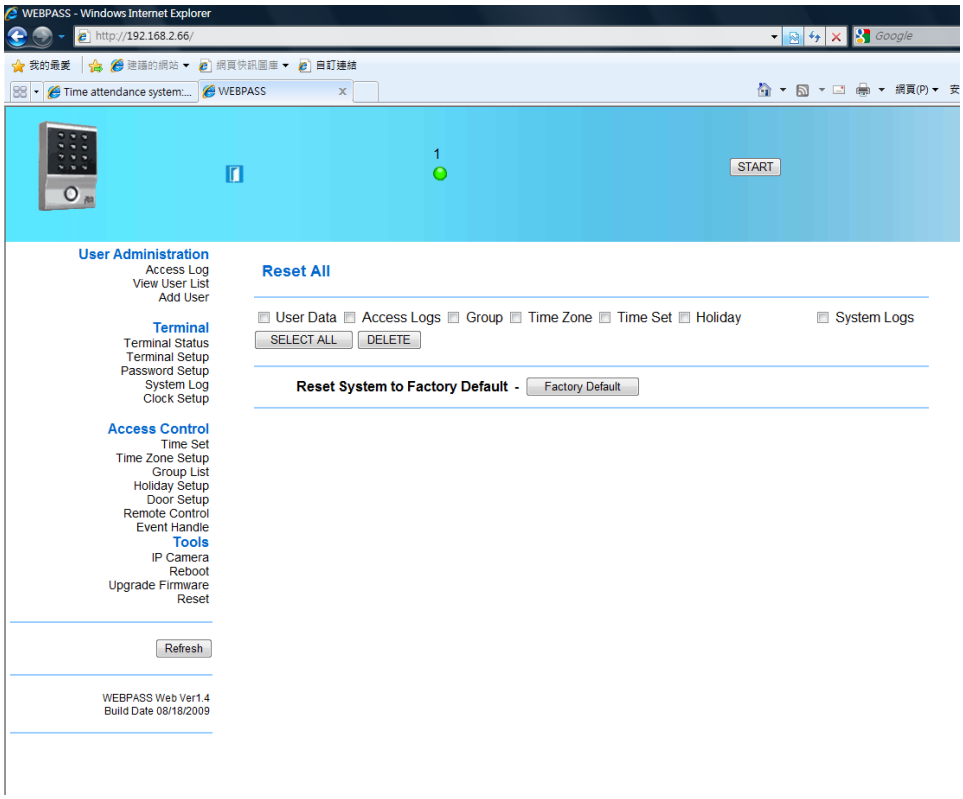
Step by Step

Press “瀏覽” button to browse the firmware code folder
Press Upgrade to execute firmware upgrade

Special operation notice
Upgrade “System Code” first then upgrade “WEB code”

RESET

Click RESET to get into Reset All screen:



【Reset All 】— Article 23

RESET screen descriptions:

Reset All	
User Data	Tick and Reset will remove all User List information
Access Logs	Tick and Reset will remove all Access Logs
System Logs	Tick and Reset will move all System logs
Group	Tick and Reset will remove all Group list information
Time Zone	Tick and Reset will remove all Time Zone information
Time Set	Tick and Reset will remove all Time Set information
Holiday	Tick and Reset will remove Holidays information
Button	
Select All	All items to be deleted will be selected

Delete	Delete object

Step By Step：

1. Select the objects you are going to reset
2. Click DELETE to

Reset system to factory default	
Factory Default	System back to Factory Default